

## CURRICULUM VITAE

1.NAME: P.VISWANATHAN

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BANGALORE:560 008  
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3.DATE OF BIRTH: 18.4.1950

### 4.EDUCATIONAL QUALIFICATION:

5a.MASTERS DEGREE IN COMMERCE (SRI VENKATESWARA UNIVERSITY:1980)

b.LL.B (BANGALORE UNIVERSITY) 1989:

c.POST GRADUATE DIPLOMA IN BUSINESS MANAGEMENT(ANNAMALI UNIVERSITY)

d.GRADUATE DIPLOMA IN MATERIALS MANAGEMENT(IIMM)(YEAR 1989) RECOGNISED BY (GOI/IFPM GENEVA)(3 YRS)

e.DIPLOMA IN IMPORT-EXPORT MANAGEMENT(NATIONAL COUNCIL FOR LABOUR MANAGEMENT( YEAR-1999)

### 6:TEACHING EXPERIENCE:

1.TAUGHT IN ST.HOPPINS COLLEGE OF MANAGEMENT AS FACULTY/ADMINSTRATOR: (YEAR 2011-2012)  
ACTIVITIES: TEACHING MBA/BBA/BCOM STUDENTS.  
FINANCE/ACCOUNTS/ECONOMICS(PART TIME)

TAUGHT IN INDIAN RETAIL SCHOOL: TEACHING MBA/IPRM STUDENTS  
LOGISTIC /SUPPLY CHAIN MANAGEMENT- PART-TIME (2011-2012) PART TIME

2.WORKED IN DBA GROUP OF INSTITUTIONS FROM 16<sup>TH</sup> AUGUST 2010 TO 13<sup>TH</sup> OCTOBER 2011 AS FACULTY/ADMINSTRATOR :TEACHING BBA/B.COM STUDENTS:

3.TAUGHT IN IBMR GROUP OF INSTITUTIONS BANGALORE AS A PART-TIME FACULTY: MBA (LEGAL SUBJECTS) ( ECONOMICS) ETC.BBM/B.COM CLASSES.(PRODUCTION AND ORGANISATION MGT. E-LEARNING) , SALES AND LOGISTIC MANAGEMENT FOR III RD SEMESTER./AIMA STUDENTS:

4. TAUGHT IN WINDSOR INSTITUTE OF MANAGEMENT AS PART TIME FACULTY: LOGISTIC & SUPPLY MANGEMENT: SALES & MARKETING.

5. FROM YEAR 2010: TEACHING IN INSTITUTE OF LOGISTIC AND SUPPLY CHAIN MANGEMENT BANGALORE (AFFILIATED TO PRIST UNIVERSITY) AS PART TIME FACULTY:INCLUDING IN CLINICAL RESEARCH DEPT (ICRI) students (MARKETING/FINANCE)/MBA (HOSIPITAL MANAGEMENT)(ATTACHED TO REVA UNIVERSITY) MANAGERIAL ECONOMICS LEGAL ASPECTS OF MGT:(ATTACHED TO JAIN UNIVERSITY) MBA SUPPLY CHAIN SET PAPERS FOR PRIST/ICRI \*SUPPLY CHAIN

6. INDIAN INSTITUTE OF MATERIALS MANAGEMENT BANGALORE BR. TEACHING: MBA/GDMM/DIP/ STUDENTS AND ALSO TAKEN UP INVIGALATIONS OF CONDUCTED EXAMS OF IIMM. BANGALORE. (VIVEKANDA COLLEGE OF MANAGEMENT-SUPPLY CHAIN)

7. FINISHED ONE-DAY MBA PROGRAM FROM MYRS SCHOOL OF MANAGEMENT:MYSORE:

8. TAUGHT AT NMIS MANAGEMENT B.Sc (ECONOMICS) ONE TERM.

A.FROM 6.6.2010 TO 31.1.2011 WOKED IN M/S TEKNIC ELECTROMECONICS P LTD., ELECTRONIC CITY AS "MATERIALS CONTROLLER".  
ACTIVITIES: MATERIAL PLANNING: STORES MANAGEMENT: ERP: SAP INVENTNTORY CONTROL:

a.FROM:1.05.98 TO 30.5.2010 WOKED IN MS.KUDREMU KH IRON & STEEL CO. LTD.,MANGALOREⓈ( A GOVT OF INDIA UNDERTAKING) AS  
DY.MANAGER(S) **RETIRED**

DUTIES:STORES/PROCUREMENT/LOGISTICS/EXCISE/PLANNING/  
COMPUTERISATION/CENTRAL EXCISE:INSURANCE:TRANSPORTATION  
:PERSONNEL MANAGEMENT(STORES)RAW MATERIALS: ISO 9000/14000  
UNDERGONE TRAINING AS LEAD AUDITOR:E-COMMERCE,E-AUCTION E-  
PROCUREMENT.MIS: TRANSPORTATION, SUPPLY CHAIN,

b. FROM 13.01.1997 TO 23.04.1998 WORKED IN MS.FARIDA SHOES LTD.,  
AS\*MANAGER\* (SOURCING) A 100%EOU MANUFACTURING SHOE CO.  
duties: MATERIAL PLANNING/SOURCING OF MATERIALS FROM  
INDIA/ABROAD.COMPUTERISATION OF ALL STORES/ADMIN.RECORDS.  
PACKAGING: COSTING

c. FROM: 13.9.1995 TO 30.3.1996 WORKED IN MS.GOODWILL TECHNOLOGIES  
LTD., AS \*MANAGER\*(ACCOUNTS/ADMINSTRATION)  
duties: ADMINSTRATION/ACCOUNTS(FINALISATION/AUDITING)/SITE  
ACTIVITIES:DEVELOPMENT:BANK TRANSACTIONS: BUSINESS  
DEVELEPMENT:

d.FROM:1.5.1994 TO 17.6.1995 WORKED IN MS.AL-HASSAN GROUP OF COMPANIES, SULTANATE OF OMAN AS\*MATERIAL CONTROLLER/INVENTORY CONTROLLER\*

duties: STORES/LOGISTICS/PLANNING/INVENTORY CONTROL/PURCHASING: SHOWROOM MANAGEMENT & PLANNING (ALL OVER OMAN). TRANSPORTATION.MAN POWER DEVELOPMENT:SUPPLY CHAIN.

e.FROM:1.6.1990 TO 29.04.1994 WORKED IN MS.EUREK FORBES LTD.,AS\* OFFICER\*(WAREHOUSE/LOGISTICS) (A TATA GROUP OF INDUSTRY); duties: WAREHOUSE OPERATION/LOGISTICS ON ALL INDIA BASIS(VARIOUS DEPOTS).PLANNING/RETAILING:DEALERSHIP APPOINTMENT:C&F AGENTS:SALES/SERVICE :SPARES MANAGEMENT:FRANCHISE=RETAIL MGT.DISTRIBUTION:MARKETING ANALYTIC APPROACH TO SALES & SERVICE INCENTIVE SCHEME.:INTRODUCTED SUPPLY CHAIN SYSTEMS.

f. WORKED IN MS.AEG-NGEF LTD.,AS SR.ASSISTANT\*(STORES/PURCHASE/ FROM:15.9.1977 TO 15.3.1984 AND FROM:24.7.1984 TO 31.5.1990 AS SR.ASSISTANT(CONTRACTS/PROJECTS)

Duties: STORES/PURCHASE/MATERIAL/PLANNING/LOGISTICS-SUPPLY MANAGEMENT:CONTRACTS/PROJECT/IMPLEMENTATION/ /NEGOTIATION/ERECTION/COMMISSIONING/COMMERCIAL ASPECTS OF CONTRACTS/LEGAL MATTERS:SITE VISITS:SUPPLIER CO-ORDINATION: LEGAL ASPECTS OF CONTRACTS/PURCHASING.

g.FROM:24.7.1975 TO 10.9.1977 WOKED IN BENGAL ELECTRIC LAMP WORKS LTD., AS \*ASSISTANT

duties: STORES/PURCHASE/PLANNING/STORES ACCOUNTING: ADMINSTRATIVE MATTERS:

h.FROM:4.6.1973 TO 15.2.1974 WORKED IN MS.USHA MARTIN BLACK (M/C DIV) LTD.,AS \*TYPIST

i.FROM:1.7.1971 TO 31.5.1973 MS.UDANI ENGINEERING CO. AS \*STORES CLERK MAINTENACE OF STORES LEDGERS:ACCOUNTS:BILL OF MATERIALS:CIVIL MEASUREMENTS CHECHING.

**TYPE OF JOB PREFERRED:LOGISTIC/SUPPLY CHAIN MANAGEMENT(PURCHASE MANAGEMENT) RETAILING:INSURANCE:ADMINSTRATION AT SENIOR LEVEL/CONSULTANT/:LECTURER/FACULTY.**

MEMBER OF INDIAN INSTITUTE OF MATERIALS MANAGEMENT BANGALORE BRANCH (SINCE 1978 RESPONSIBLE FOR DEVELOPMENT). SEMINARS ON INVENTORY CONTROL CONSULATANCY IN INDUSTRIES/GUEST LECTURE ON MATERIAL MANAGEMENT.: MOBILE 9343343226 SPECIALISED IN INTERNAL AUDIT, ISO 9000/14000/18000

P.VISWANATHAN (PHONE 080-25360517) MOBILE 9343343226

Profile of Mr. J.S.A. JULIUS, M.Sc., I.R.S.,(Retd)

J.S.A.Julius after completing his post-graduation in Mathematical Economics, joined as a Research Assistant in Madras Christian College. Later he joined the Customs Department as Preventive officer in the year 1971. He rose to the cadre of Deputy Commissioner and has worked in all the southern states in India. He has worked in Customs, Central Excise, Service Tax and Large Taxpayer Unit. Teaching and Training has always been his passion and made a mark while he was in the National Academy for Customs, Central Excise and Service Tax as the Deputy Director at Bangalore Zone. He has introduced Computerization for Customs documentation in Bangalore International Airport in HAL in 1996. He has trained the Customs Officials to convert the Mangalore Airport as International one in 2004. He has a meritorious service and has got the Best Officer Award in Bangalore Zone Customs in the year 1998. Altogether he has put 37 years of service and retired from Government in the year 2008.

He has been the Consultant for the logistic company named Sindhu Cargo since 2010. He is involved in in-service training for about 1000 employees of the company having branches in 20 cities. In 2012, an educational institute by name Sindhu Educational Institute (P) Ltd has been floated for which Mr. Julius is the Director. He designs the course, collects the materials, identifies the faculties for different subjects from the Industry and coordinates the courses. He is also a resource person on the subjects related to Logistic Management for some of the Business Schools, Training Institutes including the National Academy of Customs & Central Excise. He is also an expert in motivational talk and soft skills among the students. He has travelled to different places in India and also to few countries outside India in this connection.

## RESUME

Ravi S V Pandit

No.87, Nandadeep, 501 / 5 floor, Kumara Krupa Road, High Grounds,  
Bangalore-560001.

M-+91-9731799338 / e-mail: pandit\_ravi99@yahoo.co.in



### OBJECTIVE

To find a leadership position in a successful Company

### CAREER HIGHLIGHTS

A committed and skilled Customer Services Officer, handling multitude of Customers with optimum results, adept in managing Airport functions.

- Started my career and served in progressive leadership roles for the past 28 years with Jet Airways, WIPRO and Bradford Aviation Academy.

1993-2006: Worked in Jet Airways (I) Ltd, Bangalore

2006-2008: Worked in WIPRO BPO, Pune as -Head Operations

2008-2018: Worked with Jet Airways (I) Ltd, Bangalore

(2014-2018): Worked in the Capacity as Manager- On Duty, Jet Airways.

2020-2021: Worked as Head-Operations- Bradford Aviation Academy, Bangalore.

### Responsibilities:

Responsible for coordinating with different departments like cabin appearance, catering, engineering and to ensure on time performance.

- Handling delays and cancelled flights
- Responsible to ensure the reduction in guest complaints / and increase guest compliments
- Reduction in mis-handled baggage cases, and deliver bags as per guest expectations
- Handling DNB guests at check-in counters

### Highlights:

- Was able to improve the station OTP thru constant monitoring and enforcing stringent measures to achieve the same.
- Streamlined the Lost and Found Department, by introducing various measures to arrest mis-handled baggage, and thereby reducing cost.
- Was Responsible to handle all consumer related issue in the sessions and tribunal courts as an "AR" for the company.

### 2008-2014:

Worked in the Capacity as Duty Manager. Jet Airways

- Responsible for overall flight handling per shift, leading a team of three supervisors, and 35 staff.
- Managed overall airport handling functions / staff rosters and performance Targets.
- Was responsible for dealing with passenger complaints.

**2006-2008:** Worked in WIPRO -Hinjewadi, PUNE, as Manager-Operations, for their call center handling United Airlines.

- Led their voice team of 120 staff on shifts, to attain the SLAs given by United Airlines to WIPRO.
- Won the best process award amongst other voice process in WIPRO.

**1993-2006:** -Joint Jet Airways, as a Customer Services Executive (CSA), and moved thru the positions to Sr.CSA, and then onto a Duty Officer\_-Customer Services.

- Worked in various capacities, as a ticketing agent- Airport, check-in staff, ramp staff, lost luggage department, and had a load sheet license to prepare load sheets for Boeings and ATRs.
- Worked at the City Office, as ticketing agent, and also went out on sales calls to meet agents one on one, for better inter phase and co-ordination.

### **Training Program's:**

- Reservations (SABRE)
- Basic Airport Handling
- Customer Service Excellence Skills
- Computerized Load and Trim
- Telephone Etiquette
- Advanced check-in System International (ACSI)
- Sabre Qik

### **PERSONAL DETAILS:**

Date of Birth : 15 Feb 1965  
 Languages known : English / Hindi  
 Read / Write : English / Hindi / Kannada / Telugu  
 Speak (Fluent) :

### **ACADEMIC PROFILE:**

- Post Graduate Diploma in Business Management

### **References:**

Upon Request

Profile of Mr. J.S.A. JULIUS, M.Sc., I.R.S.,(Retd)

J.S.A.Julius after completing his post-graduation in Mathematical Economics, joined as a Research Assistant in Madras Christian College. Later he joined the Customs Department as Preventive officer in the year 1971. He rose to the cadre of Deputy Commissioner and has worked in all the southern states in India. He has worked in Customs, Central Excise, Service Tax and Large Taxpayer Unit. Teaching and Training has always been his passion and made a mark while he was in the National Academy for Customs, Central Excise and Service Tax as the Deputy Director at Bangalore Zone. He has introduced Computerization for Customs documentation in Bangalore International Airport in HAL in 1996. He has trained the Customs Officials to convert the Mangalore Airport as International one in 2004. He has a meritorious service and has got the Best Officer Award in Bangalore Zone Customs in the year 1998. Altogether he has put 37 years of service and retired from Government in the year 2008.

He has been the Consultant for the logistic company named Sindhu Cargo since 2010. He is involved in in-service training for about 1000 employees of the company having branches in 20 cities. In 2012, an educational institute by name Sindhu Educational Institute (P) Ltd has been floated for which Mr. Julius is the Director. He designs the course, collects the materials, identifies the faculties for different subjects from the Industry and coordinates the courses. He is also a resource person on the subjects related to Logistic Management for some of the Business Schools, Training Institutes including the National Academy of Customs & Central Excise. He is also an expert in motivational talk and soft skills among the students. He has travelled to different places in India and also to few countries outside India in this connection.

- Conduct Aviation related classes for B.B.A - Aviation students for both Bangalore North University/ Bharatiar University syllabus & M.B.A -Aviation for UPES University.
- Conduct Grooming and Personality Development classes for students and to get them job ready.
- Conduct Marketing and Promotional activities for the college.
- Coordinate with University for Paper Evaluation and Question Paper submission.

➤ **CHRISTIAN COLLEGE - (BENGALURU)**  
**LECTURER - IATA / TRAVEL & TOURISM / AVIATION**

**Tenure** : August 2016 to October 2018  
**Position** : Lecturer  
**Location** : Bangalore

**Job Responsibilities**

- Conduct training on GDS & ticketing, by making students well aware of the airline responsibilities.
- Communicate with IATA Headoffice - Montreal, Canada regarding candidates registration in Bangalore.
- Conduct courses like IATA , Aviation and Travel related for B.B.A students for both Bangalore University and Bhartiar University syllabus.
- Assisting with placements for students who have completed the course successfully.

➤ **TMI ACADEMY - (BENGALURU)**  
**IATA - HEAD TRAINER**

**Tenure** : November 2013 till October 2015  
**Position** : IATA - Head Trainer (Freelance)  
**Location** : Bangalore

**Achievements:**

- ❖ Quality training led to maximum students for training IATA in TMI Academy -





## **GREATTA DOMINIC**

Mobile: (0) 9663607999

Email: greatta.dominic@gmail.com

### **Profile**

- Ambitious, determined to put in the work to achieve goals.
- Ability to learn very fast.
- Team motivation with good leadership qualities.
- Adaptability and enthusiasm for work and life.
- Cheerful, warm, active and open communicator.
- Strong planning, well organized and committed to quality satisfaction.

### **Objective**

- To prove myself in a challenging position of responsibility that would stimulate and sharpen my skills and establish me as an asset to my employers.

### **Career Profile**

- HINDUSTAN AVIATION ACADEMY - (BENGALURU)  
IATA INSTRUCTOR AND COORDINATOR

**Tenure** : January 2019 till date

**Position** : IATA Instructor/ Lecturer - Aviation/ Travel & Tourism / Economics

**Location** : Bangalore

### **Job Responsibilities**

- Conduct training programs for IATA -Foundation in Travel & Tourism, Airline Ticketing with GDS (Amadeus/ Galileo/ Worldspan/ Sabre), IATA Airport Operations, IATA Ramp Services, IATA Airline Customer Service
- Communicate with IATA Headoffice - Montreal, Canada regarding candidates

- the organisation
- Report to RDH (Regional Delivery Head) with regards to the batch updates and developments.
  - Conducting presentations in classrooms with role play.

➤ **SGSA - TRAINER ,AVIATION (BENGALURU)**

SGSA is a professional training academy which is ISO 9001 2008 certified, empaneled with GOVT. of India. SGSA is a pioneer in blending the concept of business school and finishing school, inorder to develop the overall personality of the student. SGSA offers training solutions in Aviation, Retail, Banking & Insurance, IT & Hospitality as well.

**Tenure** : August 2009 till November 2009

**Position** : Trainer for Travel & Aviation

**Achievements:** Received Appreciation for Tie-up with various Travel Agencies and aviation related companies. Also for assisting students with jobs after course completion.

**Job Responsibilities**

- Training students for Aviation - at ground level, and other soft skill related courses like Grooming and Presentation skills.
- Spearheading the entire operation for Aviation.
- Preparing lesson plan - content layout suitable for students.
- Conducting assignments for students on weekly basis.
- Coordinating with BIAL for fam trip visit to the airport for students.
- Liaising with corporates for tie-ups with travel industry- Job Placements.
- Conducting presentations in colleges for travel & tourism / aviation industry.
- Business Development activity for tie-up with aviation industr

➤ **EMIRATES AIRLINE - Reservation and Ticketing (Mumbai)**

EMIRATES is one of the fastest growing airlines in the world. Emirates outstanding success is firmly rooted in its total commitment to providing innovative products and the highest quality service to passengers, shippers and business partners in the aviation and travel industry. Emirates airline now serves over 80 cities in 57 countries around the globe and the network is expanding constantly.

- ❖ Tie-up with airline company 'Flyeasy' based in Bangalore. Corporate Training done with regards to Reservation training, modules, recruiting, GDS training, grooming and assessments of the staff.

### Job Responsibilities

- Communicate with IATA Headoffice - Montreal, Canada regarding candidates registration in Bangalore.
  - Maintain quality training standards for IATA, GDS and other Travel related courses.
  - Liaise with TMI Head office - Delhi and evaluate progress of students.
  - Conducting assignments for students along with reviews and seeking feedback from students regarding the trainers.
  - Recruitment of IATA Trainers for various training courses for TMI.
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- Assisting with placements for students who have completed the course successfully.

### ➤ FRANKFINN AIRHOSTESS TRAINING ACADEMY TRAINER - TRAVEL & GALILEO (BENGALURU)

**Tenure** : December 2009 till April 2013

**Position** : Trainer for Travel & Galileo - Bangalore

**Achievements:** Received Appreciation for moulding candidates into potential and responsible airline staff.

### Job Responsibilities

- To deliver travel training plans to students to enable them to develop travel skills with basic Airline Reservations, Geography, Routing, Ground Staff Duties, Travel Documents, Custom Regulations and basic fare construction.
- Spearheading the entire operation for Travel & Galileo.
- Liaise with training co-ordinator / parents regularly to monitor and evaluate progress of young students.
- Preparing lesson plan - content layout suitable for students and conducting assignments for students alongwith reviews.
- Cordinating with Galileo headoffice for smooth functioning during the online